**(ONLY ON COMPANY’S LETTER HEAD)**

To

The Secretary,

Tobacco Board,

**GUNTUR.**

Sir,

Sub: Letter of Undertaking – Reg.

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 We ---------------------------------------------------------------- hereby undertake to abide by the following conditions (described in the certificate of Registration) and other conditions that may be imposed by the Tobacco Board from time to time.

1. We abide by the provisions of the Tobacco Board Act, 1975 and the rules made there under.
2. We maintain such register, submit such returns and submit such information to the Tobacco Board as are required to be maintained or submitted or as called for by Board as the case may be.
3. We would comply with all regulations, directions, orders, stipulations terms and conditions issued or which may be issued by the Tobacco Board from time to time in pursuance of the provisions of the Tobacco Board Act, 1975 and the rules made there under, and in particular section 8 of the said Act, failing which Tobacco Board may take action against the firm as per the provisions of the Tobacco Board Act, 1975 and impose the stipulated penalties on our firm.
4. We will buy FCV tobacco at auction platforms in Andhra Pradesh and Karnataka established by Tobacco Board and from other registered traders of Tobacco Board, failing which Tobacco Board may take action against the firm as per the provisions of Tobacco Board Act, 1975. Incase, we are dealing in Non FCV tobacco, We undertake to submit all our transactions in Non FCV tobacco in returns and we undertake to do minimum business in tobacco.
5. We undertake to use domestic grown tobacco in manufacturing of Tobacco Products to the maximum extent possible.
6. We do not undertake any activities in the field which intervene the Tobacco Board Act. 1975, which affects the Tobacco Board Production Policy, enforcement activities, activities affecting quality of tobacco and chemistry of leaf, spreading of inaccurate data on production and production methodologies, which affects the brand image of Indian Tobacco and if we intend to engage in the above activities we will inform Tobacco Board before taking up of such activities.
7. We undertake to plant trees during the year 2020 to be eligible for grant of registration/renewal of Registration as per the criteria laid down by the registration committee. We undertake to submit the documentary evidence regarding planting and maintaining of plants as per the criteria laid down. We agree for cancellation of registration or for levy of penalties as decided by the board in case, we do not take up plantation of trees as mentioned above.

 Yours faithfully,

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Place:

Date: