



## तम्बाकू बोर्ड TOBACCO BOARD

(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग)

(Govt. of India, Ministry of Commerce & Industry, Department of Commerce)

श्रीनिवास राव तोटा, जी.टी. रोड, गुण्टूर-522004

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अं.प्र.सं.9001::2015 से प्रमाणित संस्था /An ISO 9001:2015 Certified organization

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### REGISTRATION AS PROCESSOR, MANUFACTURERS OF VIRGINIA TOBACCO, EXPORTER OF TOBACCO OR TOBACCO PRODUCTS OR AS A PACKER OR DEALER IN TOBACCO OR COMMERCIAL GRADERS FOR THE YEAR 2022

According to Section 11A of Tobacco Board Act, 1975 – No person shall process Virginia Tobacco or Manufacturer products there from unless he / she registers himself/herself as such Processor or Manufacturer, as the case may be with the Tobacco Board in accordance with the Rules made under this Act. According to Section 12 of Tobacco Board Act, 1975 – No person shall export tobacco or any tobacco products or function as a Packer, Auctioneer, or Dealer in tobacco unless he registers himself with the Board in accordance with the Rules made under this Act.

In accordance with the above provisions of the Tobacco Board Act, 1975 and the Rules made there under, all Exporters of Tobacco and Tobacco Products, Dealer in Tobacco, Packer of Tobacco, Processor and Manufacturers of Virginia Tobacco and Commercial Graders are to register themselves / renew their registration with the Board every year. The Criteria / Guidelines for grant of registration / renewal of registration for various categories of traders for the year 2022 may be seen on the website of Board i.e., [www.tobaccoboard.com](http://www.tobaccoboard.com). In this regard, the applications for registration / renewal of registration for various categories of traders are invited for the year 2022.

- All the categories of traders seeking registration / renewal of registration for the year 2022 shall submit their applications to Tobacco Board online portal [www.tobaccoboard.in](http://www.tobaccoboard.in).
- Registration fee shall be paid by demand draft in favour of Tobacco Board. For fee details see the criteria.
- The last date for filing of applications from Processors, Manufacturers, Exporter of Tobacco and Tobacco Products, Dealer in Tobacco, Packer of Tobacco and Commercial Graders of Virginia Tobacco by Tobacco Board, Guntur for FRESH REGISTRATION is 01.11.2021 and for RENEWAL OF REGISTRATION is 30.11.2021.
- E-filing of applications is mandatory for obtaining registration / renewal of registration by all category of traders for the calendar year 2022. The manual applications will not be entertained.
- Registration / renewal of registration will be granted to all categories of applications received within the stipulated time. If they are in order and fulfill the conditions of registration as laid down in Sub-rule 7(a) and (b) of Rules 34-E, 34-I and 36 of Tobacco Board Rules 1976.

- All the categories of traders seeking renewal of registration should have submitted the statutory returns as required under Tobacco Board Rules, 1976 within the stipulated time.
- The traders seeking registration / renewal of registration should not have violated any of the provisions of the Tobacco Board Act, Rules, Regulations, terms & conditions of certification of registration or renewal of registration granted by the Board, directions issued by the Board from time to time and stipulations laid down by the Board for discharging the various activities as prescribed under Section 8 of Tobacco Board Act, 1975.
- The applicant should submit hard copies of application form along with the **demand draft, declaration form (original), Bank certificate (original), Letter of undertaking (original)** and other than self-certified copies of documents, as specified under each category of traders in online system.
- Manufacturing / Exporting of tobacco and tobacco products without valid license from Tobacco Board as Manufacturer / Processor of Virginia Tobacco and Exporter of Tobacco and Tobacco Products, purchasing / selling of FCV tobacco without a valid license as Dealer in Tobacco and operating as Packer in Tobacco and Commercial Grader amounts to violation of Tobacco Board Act 1975 and action will be initiated as provided under Tobacco Board Act and Rules made thereunder.
- For any other information / assistance and to know the procedure / guidelines on e-filing of applications, all the applicants may contact Tobacco Board, Guntur at phone number 0863-2358399 (Extn:221).

Place: Guntur  
Date:



(K.MADHUSUDANARAO)  
SECRETARY